



## Professional Diploma in Shipping and Logistics Management

### APPLICATION INFORMATION FOR NEW APPLICANTS (2010-2/NS)

#### A. Application Procedures

- Return the completed form, together with a crossed cheque in favour of **The Hong Kong Management Association** for First Instalment (HKMA Member: HK\$710 per module; Non-member: HK\$745 per module, Application Fee: HK\$200). Please write your FULL NAME and HKID CARD NO. on the back of the cheque.
- Please provide 2 recent photographs for student identity card, size 2.5 cm x 3.8 cm (1" x 1.5").**
- Please attach one set of photo-copies of all the certificates of educational qualifications mentioned in the Application Form.
- All application should be returned to The Hong Kong Management Association, 16/F Tower B Southmark, 11 Yip Hing Street, Wong Chuk Hang, Hong Kong.
- Applicants may enrol the programme online, please visit the HKMA website at [www.hkma.org.hk/pd/pdsl](http://www.hkma.org.hk/pd/pdsl).

#### B. Refund of Course Fee

- Full refund less the HK\$200 application fee and the HK\$220 HKMA half-year membership fee (if applicable) will be made for written withdrawal requests received prior to **17 August 2010** by the PDSL Secretariat.
- Refund of module fee less the HK\$200 cancellation charge per module, plus the HK\$200 application fee and the HK\$220 HKMA half-year membership fee (if applicable) will be made for written withdrawal requests received before **24 August 2010**. Thereafter no refund will be made.

#### C. Reimbursable by Continuing Education Fund (CEF)

**Name of Institution: HKMA      Institution Code: 300      CEF Course Code: 25F00316-8**  
**CEF Course Title: Professional Diploma in Shipping and Logistics Management**

This Programme (all 7 modules) has been included to be reimbursable under the CEF. Participants **MUST** submit their CEF applications directly to the Office of the CEF before the commencement of the programme. For details, please visit the website: <http://www.info.gov.hk/sfaa/cef> or contact the CEF enquiry hotline: 3142 2277.

#### D. Schedule

First Term            7 September 2010 - 25 January 2011  
 Second Term        15 March - August 2011

#### Application Deadline

Tuesday, 24 August 2010

#### Class & Examination Venue

HKMA Li Ka-shing College of  
 Professional & Continuing Education  
 8 Hoi Wang Road  
 Mongkok (West)  
 KOWLOON

Modules	Dates & Time	Examination
Logistics Management (PDSL-92103-2010-2-L)	<u>Tuesdays</u> 7, 14, 21, 28 Sept; 5, 12, 19, 26 Oct; 2, 9 Nov 2010 (7:00 pm - 10:00 pm)	<u>Tuesday</u> 11 Jan 2011 7:00 - 9:00 pm
Shipping Economics (PDSL-94101-2010-2-L)	<u>Thursdays</u> 9, 16, 30 Sept; 7, 14, 21, 28 Oct; 4, 11, 18 Nov 2010 (7:00 pm - 10:00 pm)	<u>Tuesday</u> 18 Jan 2011 7:00 - 9:00 pm
Law of Business & Carriage (PDSL-92102-2010-2-L)	<u>Tuesdays &amp; Thursdays</u> 16, 23, 25, 30 Nov; 2, 7, 9, 14, 16, 21 Dec 2010 (7:00 pm - 10:00 pm)	<u>Tuesday</u> 25 Jan 2011 7:00 - 9:00 pm



#### E. Notes for Applicants

- The Association reserves the right to cancel a programme and make alterations in relation to its lecturers, contents, dates, time and venue without prior notice.
- Personal data will be used for the purpose of market research, programme development and direct mailing.
- The HKMA supports the equal opportunities policy, without discriminating against any person on the grounds of gender, disability, family status or any other basis.