Seminar on "How to Prepare an Outstanding Annual Report"

Monday, 4 June 2007

The Best Annual Reports Awards is an annual competition organized by The Hong Kong Management Association since 1973. The objective of the Awards is to encourage the publication of accurate, informative and well presented annual reports and accounts for shareholders, stakeholders, employees and the general public. It gives recognition to outstanding efforts made by companies and organizations in their attempts to communicate their corporate objectives and other related information to interested parties.

In this seminar, representatives from the Best and Gold Award winners, as well as the Panel of Adjudicators will share with us their experience in how to produce a good annual report. You are welcome to share experience and to benchmark your own company's annual report with some of Hong Kong's excellent reports.

PROGRAMME

Welcoming Address
MR HOWARD GORGES
Chairman
Panel of Adjudicators
2007 HKMA Best Annual Reports Awards, and
Vice Chairman
South China Brokerage Company Limited

Opening Remarks
MR ANDREW BRANDLER
Council Member
The Hong Kong Management Association, and
Chief Executive Officer
CLP Holdings Limited

Presentation by
MR CHARLES GRIEVE
Panel Member
2007 HKMA Best Annual Reports Awards, and
Director of Accounting Policy
Corporate Finance Division
Securities & Futures Commission

Presentation by CLP Holdings Limited
2006 Best Report Award Winner

Presentation by Hong Kong Exchanges and Clearing Limited
2006 Gold Award Winner - "General" Category

Question and Answer Session

Refreshment & Networking

End of Programme

APPLICATION DETAILS

DATE & TIME
Monday
4 June 2007
3:30pm – 5:00pm

VENUE:
The Hong Kong Management Association
2/F Room 201 PICO Tower
66 Gloucester Road
Wanchai
HONG KONG
(next to Luk Kwok Hotel)
Tel: 2866 4551

FEES
HKMA Members: HK$180 per person
Non Members: HK$200 per person

ENQUIRIES
For information:
Doris Ng: 2774 8533
Mani Ng: 3503 1789
For registration:
Yung Yung: 2774 8532

REGISTRATION
Please complete and return the registration form together with appropriate fee(s) to the Secretariat by Tuesday, 29 May 2007. Reservation by fax (2365 1000) are welcome. Successful applicants will be notified by telephone at least one day before the event. No separate letter of acceptance will be issued.

ORGANIZED BY THE HONG KONG MANAGEMENT ASSOCIATION

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Hong Kong Housing Society
Hong Kong Institute of Certified Public Accountants
The Hong Kong Institute of Chartered Secretaries
The Hong Kong Jockey Club
Hong Kong Securities Institute
Hong Kong Trade Development Council
The Hongkong and Shanghai Hotels, Limited
Hongkong Electric Holdings Limited
Hysan Development Company Limited
Kerry Properties Limited
Swire Pacific Limited
The Wharf (Holdings) Limited

SEMINAR ON "HOW TO PREPARE AN OUTSTANDING ANNUAL REPORT"

REGISTRATION FORM (ACR-47344-2007-1-P)

To: Ms Yung Yung
The Hong Kong Management Association
Top Floor Unit M Phase III Kaiser Estate
11 Hok Yuen Street Hung Hom KOWLOON

Tel: 2774 8532
Fax: 2365 1000

I would like to reserve _____ seat(s) for the Seminar on "How to Prepare An Outstanding Annual Report" on Monday, 4 June 2007.

Enclosed is a crossed cheque for HK$_____ (made payable to The Hong Kong Management Association)
Cheque No._____ (HKMA Members: HK$180; Non-members: HK$200)

Name: Dr/Mr/Ms _____ Position: _____

HKID Card No.: _____ HKMA Membership No.: _____

Company: _____

Address of Company: _____

Telephone No.: _____ Fax No.: _____

Email: _____

Signature: _____ Date: _____ Fee paid by ☐ company ☐ self

* Please photocopy for more registration forms if necessary.
* No refund will be made after payment, but participants can arrange to have their places substituted should they be unable to attend the seminar.
* Bookings will be made on a first-come, first-served basis.
* Personal data will be used for the purposes of market research, programme development and direct mailing.
* Reservations are subject to confirmation by payment in full prior to programme commencement.